

Crown Colony Home Owners Association – Special Meeting

Meet Minutes: December 11, 2017

Members Present:

Members Absent:

Robert Telford

Ann Byrd

Brian Cyr

Terra Fidone

Jeff Bates

Hunter Haglund

Don Langston

Ed Bush

Gil Masters

Meeting at 5016 Champions, opened at 5:00pm.

Invocation – Robert Telford

Meeting Called to address grounds keeping contract and seek approval for recommend applicant for Managers position.

Grounds Contract - The contract was discussed with concerns raised about length of time. Crown Colony Country club was offer the opportunity to bid. After several notices, CCCC did not respond with a bid. The new contract would have a one month out clause for both parties. New manager can access and advise.

Jeff motioned to approve contract for Geno. Brian, Second. All approved.

New Manager - Robert presented the details of the interview with Jeff Portwood. At the interview, Robert, Ann, Don, Jerry and Brian were present. Jeff outlined his resume and gave detailed description of his qualifications for the position. He asked for a one year contract. The committee agreed on offering \$52K/annual all inclusive, plus WIFI for Office. An out clause for both parties with one month notice to be included. The committee and Jeff did not see any conflicts with his other business.

The position would begin Jan. 1, 2018, with Ed staying on paid until the Annual Meeting Feb. 13, 2018.

Brian motioned to approve and hire Jeff Portwood for the Managers position. Don, Seconded, Jeff Bates, Abstained, And all approved.

End of Term Bonus for Ed -

Ed was asked to vacate the meeting on this subject. Robert proposed to the board for Ed to receive a bonus for the 15 years of employment as the Manager. Robert suggested \$5000. Discussion about the appropriate amount was questioned. The longevity of employment prevailed and all approved, \$5000 for the bonus.

Meeting adjourned at 6:15.